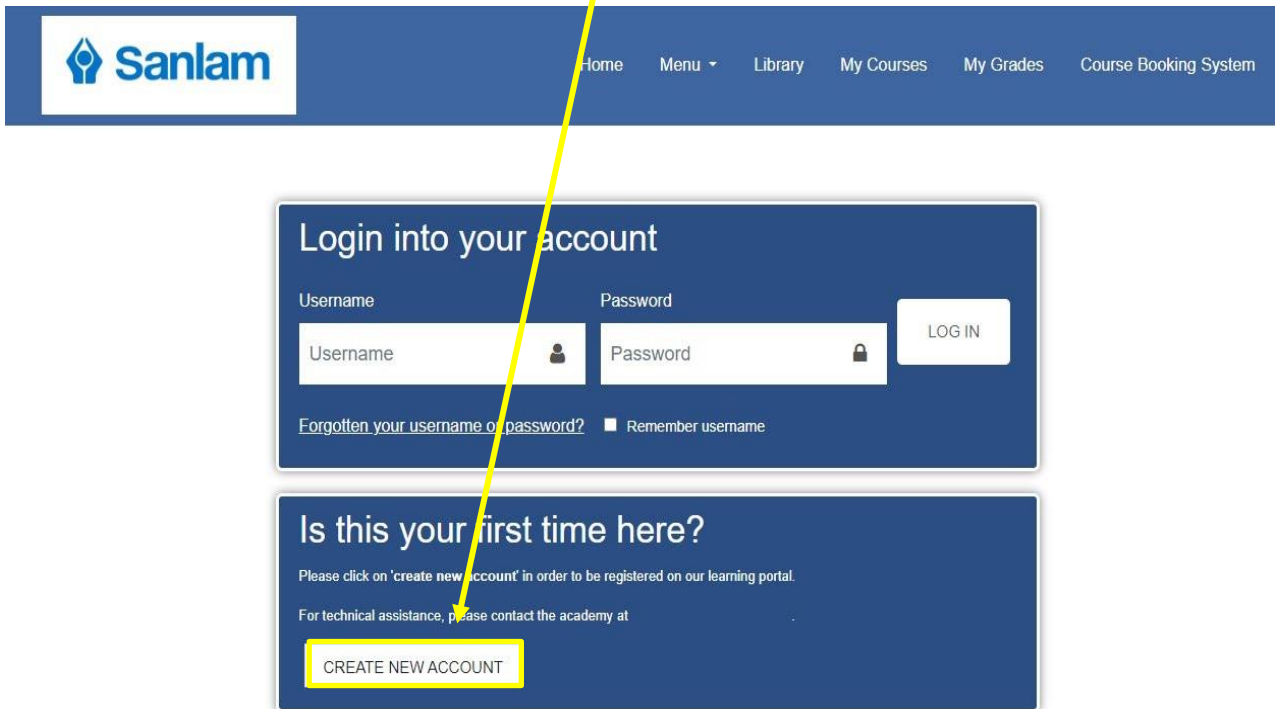
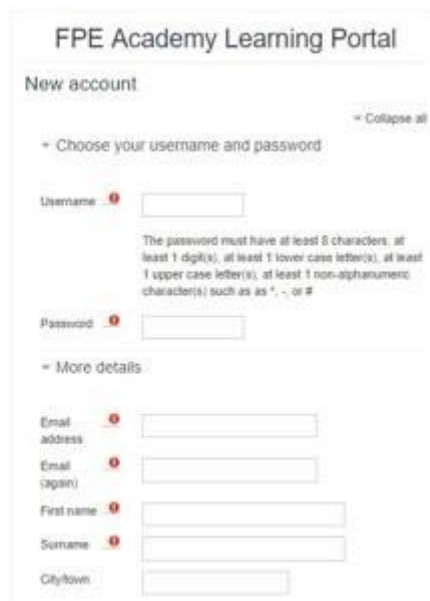


How to complete your Product Specific Training:

1. Link: <https://www.sanlamelearning.co.za/login/index.php>
2. Once on the login screen click on "Create new account":



3. Then complete all your information as required.



4. Once all your information is filled in, click on "Create my new account" at the bottom of the screen.

CREATE MY NEW ACCOUNT

5. Confirmation Message will then pop-up

Your e-mail address here

An email should have been sent to your address at

It contains easy instructions to complete your registration.

If you continue to have difficulty, contact the site administrator.

CONTINUE

When you see this message pop-up you need to check your e-mails in order to verify your registration.

PLEASE NOTE: If you click on the “continue” button on the screen it will redirect you to the login page. If you try logging in this message will pop-up again.

6. Once you receive your verification e-mail; click on the link in the e-mail in order to verify your e-mail address.

FPE Academy Learning Portal: account confirmation Inbox x

Admin User (via FPE Academy Learning Portal) <noreply@www.sanlamelearning.co.za>
to me ▾

Hi Tammy Vries,

A new account has been requested at 'FPE Academy Learning Portal' using your email address.

To confirm your new account, please go to this web address:

<https://www.sanlamelearning.co.za/login/confirm.php?data=YQehg1aehTVkE14/tammy%40123>

In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

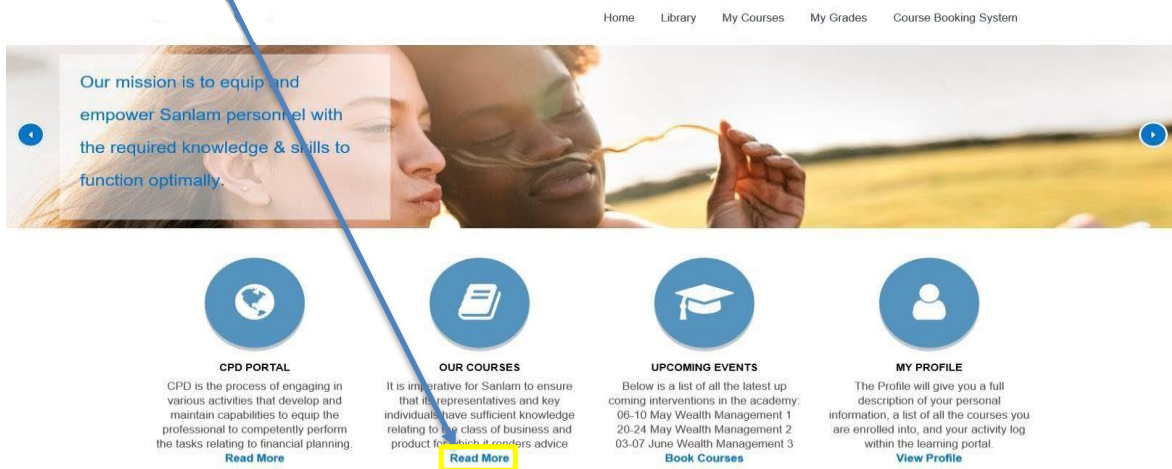
If you need help, please contact the site administrator,

Admin User
aviwe.foji@sanlam.co.za

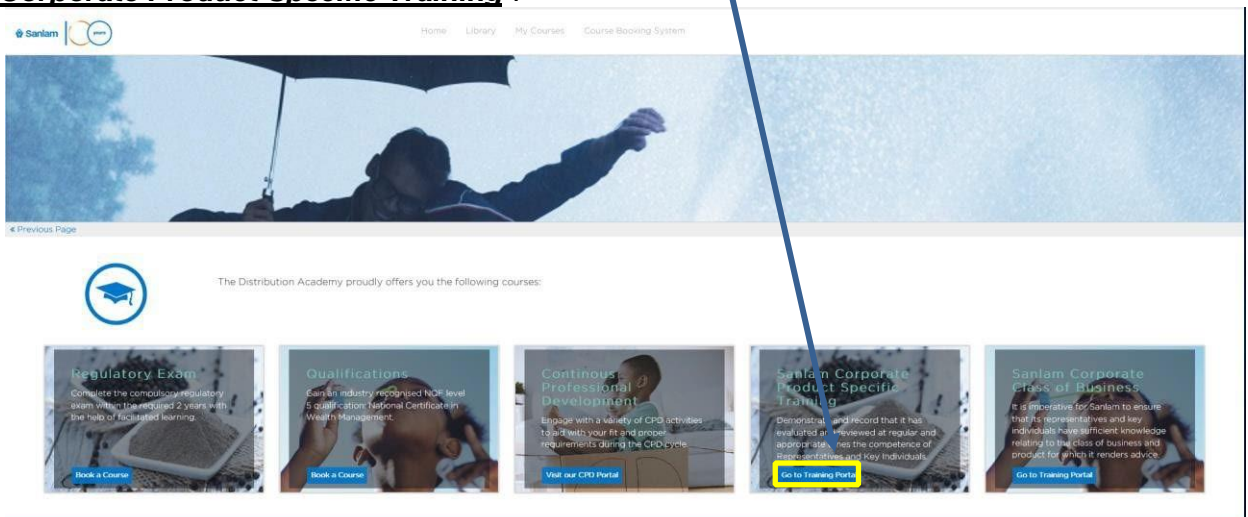
7. A new tab will open with your registration confirmation message then click on **“Continue”**:



8. You will then be redirected to the **Sanlam eLearning Home Page**. You then have to click on **“Read more”** under **“Our courses”**.



9. Once on the Courses page you will click on **“Go to Training Portal”** under **“Sanlam Corporate Product Specific Training”**.



10. On the next screen you then scroll down and click on “**Go to training**” under “**Sanlam Umbrella Solutions**”

The image shows a grid of six cards, each representing a different Sanlam service. Each card has a header image, a title, a brief description, and a 'Go to Training' button. The 'Sanlam Umbrella Solutions' card in the bottom right has a red rectangular box around its 'Go to Training' button, and a blue arrow points from the top right towards this button.

- ACA Employee Benefits:** The ACA business comprises the administration of freestanding and umbrella retirement funds as well as employee benefit consulting (on retirement funds, investment, and insurance and health products) and actuarial services.
- Sanlam Corporate Group Risk:** To assist employers, group risk products are designed to insure employees and protect their families in the event of death, disablement or serious illness prior to their retirement. Along with retirement savings, group risk benefits such as life insurance (a type of death-in-service benefit), accident insurance, disability income protection, and severe illness insurance form an important part of an employee's benefit package.
- Sanlam Corporate Investments:** Sanlam Corporate Investments (SCI) is a leading provider of investment and retirement fund solutions for Corporates and Retirement Funds. The team specialises in goal-based investment solutions pre- and post-retirement, including Annuities, Guaranteed investment products, as well as Pooled and Tailored investment solutions.
- Simeka Health:** Simeka Health is an independent healthcare brokerage that provides healthcare solutions and advice to clients. They represent a select group of medical schemes, primary care and gap cover insurers.
- Sanlam Healthcare Consultants:** Sanlam Health provides medical scheme administration, wellness solutions to corporates and medical schemes and health care solutions to medical schemes.
- Sanlam Umbrella Solutions:** Sanlam Umbrella Solutions is the product owner of all Sanlam sponsored umbrella funds, i.e. Sanlam Umbrella Fund, and Unity Umbrella Fund. Our platform enables employers to offer their employees packaged, flexible retirement savings and group insurance. We are also a significant distribution partner for SEBI and SGR.

11. You will then be on the Sanlam Umbrella Solutions welcome screen, on this screen click on “**1.7 Pension Fund Benefit**”.

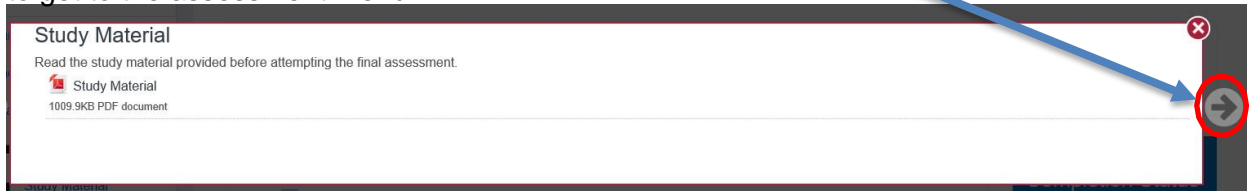
The image shows the 'Welcome to Sanlam Umbrella Solutions: Product Specific Training' screen. It features a search bar with the text '1.7 Pension Fund Benefit' entered. A red box highlights the search text, and a blue arrow points from the search bar to the dropdown menu. The dropdown menu is open, showing three options: 'Sanlam Easy Retirement Plan', 'Sanlam Umbrella Fund', and 'Sanlam Unity Umbrella Fund'. The '1.7 Pension Fund Benefit' option is highlighted in the dropdown.

The menu will then drop down giving you the Sanlam Easy Retirement Plan, Sanlam Umbrella Fund and the Sanlam Unity Umbrella Fund as options, click on the assessment you wish to complete.

12. On the next screen you will see the options for “Study Material” and “Assessments”

The image shows a screen titled 'General' with an 'Announcements' section. Below the announcements are two icons: 'Study Material' (a stack of books) and 'Assessments' (a person holding a pencil).

13. You can download the study material then click on the **arrow on the side** of the option to get to the assessment menu.



14. On the assessment menu, click on "**Final assessment**" to begin the assessment.
15. Once you complete the test, you will be redirected to the page that shows you all your answers saved. You can either "Return to attempt" to go back to answers you might want to change, or you can click on "Submit all and finish."

30	Answer saved
31	Answer saved
32	Answer saved
33	Answer saved

RETURN TO ATTEMPT

Time left **0:53:46**

This attempt must be submitted by Monday, 16 September 2019, 2:50 PM.

SUBMIT ALL AND FINISH

16. You will then be redirected to a page where your answers are marked and you are able to review it, once done, scroll to the bottom of the screen and click on **Finish review**
17. Should you obtain a percentage of 80% or higher you then click on "Get your Certificate" in order to download your certificate.